

GENERAL MEETING

Venue: Office of the GREEN LEAF FOUNDATION, GOSSAIGAON at Bhomrabil No.1.

Date: 30th August 2025

Time:- 10:00 AM

A **General Meeting** of the GREEN LEAF FOUNDATION, GOSSAIGAON was held on **Saturday, 30th August 2025**, at 10:00 AM at the registered office of the organization, located at Vill – Bhomrabil No.1, PO – Goladangi, PS – Gossaigaon, Dist – Kokrajhar, BTC, Assam, PIN – 783361. The meeting was convened to discuss and resolve the following agendas:

1. Selection of President and acceptance of Chair of the meeting
2. Explanation about the objectives of the General Meeting.
3. Resolution for Reconstitution of the Executive Committee of the SOCIETY
4. Discussion Regarding Changing the Memorandum of Association (MoA) of the SOCIETY
5. Discussion regarding Inclusion of New Members to the Society
6. Selection of New president and secretary and form the new executive body
7. Miscellaneous.

Attendance

1. Rejaul Karim Sheikh
2. Abu Taher Bhuyan
3. Hassim Khatun
4. Sobial Ali
5. Ajoke MUMM
6. Nazrul Islam Pramanik
7. Mizanur Rahman
8. Rashidul Islam
Abu Taher Bhuyan

Secretary
Green Leaf Foundation
Gossaigaon

Mizanur Rahman
President
Green Leaf Foundation
Gossaigaon

9. *Samsul Hoque*
10. *Habizur Rahman*

Agenda 1: Selection of President and Acceptance of Chair:

The meeting began with the sitting President, MIZANUR RAHMAN, addressing the members and welcoming everyone. It was emphasized that electing a new President was crucial for leadership continuity and effective facilitation of the society's agenda. Nominations for the position of President were invited, and after a thorough discussion, MIZANUR RAHMAN was unanimously elected. The new President formally accepted the role, took the chair, and thanked the members for their trust and support. This process underscored the democratic values of the society, ensuring that the leadership transition was smooth and transparent. The President's acceptance speech included a commitment to uphold the objectives of RGENS and to actively guide the discussions of the meeting.

Agenda 2: Explanation about the Objectives of the General Meeting:

The Outgoing Secretary outlined the objectives of the meeting to establish clarity and direction. Key objectives included:

- a. Discussion about Reconstitution of the Executive Committee of the SOCIETY.
- b. Addressing the resignation of the current office bearers and the selection of new leadership to uphold the society's mission.
- c. Discussion Regarding Changing the Memorandum of Association (MoA) of the SOCIETY
- d. Formation of a new executive body to streamline governance and decision-making.
- e. Discussion about constitute the operational Management Team of the SOCIETY

The Outgoing Secretary also stressed the importance of member participation in shaping the society's future and achieving its strategical goal. This agenda set the tone for the meeting, ensuring that all attendees understood their roles and the purpose of the discussions.

Agenda 3: Resolution for Reconstitution of the Executive Committee of the SOCIETY

“WHEREAS, the General Body / Executive Committee of Green Leaf Foundation, Gossaigaon had earlier constituted an Executive Committee consisting of fourteen (14) members, as approved in the meeting held on 06 May 2025;

AND WHEREAS, the governing body, upon review of organizational functioning, administrative efficiency, statutory compliance, and the amended governance framework

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under the revised Memorandum of Association and Rules & Regulations, found it necessary to rationalize and streamline the Executive Committee structure;

AND WHEREAS, after due deliberation, it was considered appropriate to reconstitute the Executive Committee by reducing its strength from fourteen members to eight (8) members, in order to ensure effective decision-making, clarity of roles, accountability, and smoother administration;

NOW, Therefore, It Is Hereby Resolved That the earlier Executive Committee dissolved with effect from 30 August 2025, and a new Executive Committee consisting of eight (8) members be and is hereby approved and constituted.

NEWLY RECONSTITUTED EXECUTIVE COMMITTEE (8 MEMBERS)

SL. NO	DESIGNATION	NAME	PROPOSER	SUPPORTER
1	President	MIZANUR RAHMAN	Abu Taher Bhuyan	Rashidul Islam
2	Vice President	NAZRUL ISLAM PRAMANIK	Khaleda Khatun	Samsul Hoque
3	Secretary	ABU TAHER BHUYAN	Mizanur Rahman	Samsul Hoque
4	Secretary (Organization)	HASSINA KHATUN	Rashidul Islam	Agape Murmu
5	Assistant Secretary	SOBIAL ALI	Agape Murmu	Rashidul Islam
6	Treasurer	REJAUL KARIM SHEIKH	Mizanur Rahman	Rashidul Islam
7	Executive Member	AGAPE MURMU	—	—
8	Executive Member	RASHIDUL ISLAM	—	—

FURTHER RESOLVED THAT

1. The above reconstituted Executive Committee of eight (8) members shall hold office in accordance with the Amended Memorandum of Association and Rules & Regulations of the Society.

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2. All statutory records, registers, bank mandates, and official communications shall be updated to reflect the newly constituted Executive Committee.
3. The President and Secretary are hereby **authorised jointly and severally** to intimate the Registrar of Societies and all concerned authorities about this reconstitution and to file all necessary documents.

Agenda 4: Discussion Regarding Amendment of the Memorandum of Association (MoA)

The House took up the matter of amending and updating the **Memorandum of Association (MoA)** of GREEN LEAF FOUNDATION, GOSSAIGAON. The President addressed the members and explained the necessity of revising the MoA in light of the **expanding scope of activities, evolving focus areas, and the need for compliance** under the Societies Registration Act, XXI of 1860.

It was emphasized that the current objectives, though relevant, need to be elaborated and broadened to accurately reflect the Foundation's present and future engagements, including work in education, environment, livelihood, health, agriculture, cultural preservation, gender equality, tribal and Adivasi affairs, and other key developmental sectors.

The members thoroughly deliberated on the proposed additions and changes. The discussion highlighted the importance of a comprehensive MoA to enable the organization to **apply for government and CSR projects, build partnerships, and operate with greater legal clarity and functional scope.**

Resolution Passed: It was unanimously resolved that the **Memorandum of Association (MoA)** of GREEN LEAF FOUNDATION, GOSSAIGAON shall be **amended** to include updated and comprehensive objectives aligned with the organization's mission, vision, and field of work. The Secretary was authorized to initiate the formal process of amendment by preparing the necessary draft, convening a General Body meeting for approval, and submitting the revised MoA to the Registrar of Societies, along with all required documentation, in accordance with the provisions of the Societies Registration Act, 1860.

Agenda 5: Amendment and Expansion of Objectives in the Memorandum of Association (MoA):

It is hereby resolved that the Memorandum of Association (MoA) of GREEN LEAF FOUNDATION, GOSSAIGAON be amended to include the following comprehensive and sector-specific objectives in line with the vision, mission, and activities of the organization:

Revised and Expanded Objectives of the Society:

5.1 EDUCATION:

- a. To promote universal access to quality education for children, youth, and adults.
- b. To support non-formal education, adult literacy, and digital literacy programs.
- c. To run educational institutions, tuition centers, scholarship drives, and learning camps.
- d. To encourage inclusive education among marginalized and backward communities.
- e. To support girl child education and gender equality in learning environments.
- f. To train teachers and build capacity in the educational sector.
- g. To develop and distribute educational materials and e-learning content.
- h. To facilitate career counselling, vocational training, and skill development.

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- i. To promote mother tongue-based multilingual education, especially for tribal languages.
- j. To collaborate with schools, colleges, and academic bodies for educational reform.

5.2 ENVIRONMENT AND FOREST:

- a. To protect, conserve, and regenerate forests, biodiversity, and wildlife.
- b. To organize plantation drives and promote eco-friendly practices.
- c. To address climate change through education, action, and adaptation programs.
- d. To spread awareness about sustainable living, clean energy, and water conservation.
- e. To work on solid waste management and anti-plastic campaigns.
- f. To promote traditional environmental knowledge and indigenous conservation.
- g. To encourage afforestation and agroforestry practices.
- h. To promote environmental education in schools and communities.
- i. To collaborate with Forest Department and environmental agencies.
- j. To monitor and act on environmental violations and ecological threats.

5.3 AGRICULTURE:

- a. To promote sustainable, organic, and natural farming practices.
- b. To encourage climate-smart agriculture for resilience against floods, droughts, pests, and climate risks.
- c. To conserve and promote indigenous and traditional crop varieties suited to local conditions.
- d. To establish and support community-based seed banks for quality seed availability.
- e. To strengthen farmers' knowledge and skills through training and field-based learning.
- f. To promote efficient water management and improved irrigation practices.
- g. To reduce post-harvest losses through improved harvesting, storage, and handling methods.
- h. To promote integrated farming systems for improved farm resilience and income stability.
- i. To facilitate farmers' access to agricultural extension, research, and government services.
- j. To promote environmentally responsible farming with reduced chemical inputs and eco-friendly practices.

5.4 LIVELIHOODS

- a. To promote sustainable and diversified livelihood opportunities for rural and marginalized communities.
- b. To enhance household incomes through income-generating and self-employment activities.
- c. To support skill development and vocational training aligned with local market demand.
- d. To encourage women and youth participation in livelihood and enterprise development.
- e. To facilitate formation and strengthening of Self-Help Groups, producer groups, and cooperatives.
- f. To promote micro-enterprises and small businesses at the community level.
- g. To support access to credit, financial services, and livelihood-linked government schemes.
- h. To strengthen market linkages for livelihood products and services.
- i. To promote value addition and local resource-based livelihood activities.
- j. To encourage resilient and sustainable livelihood systems for long-term economic security.

5.5 RURAL DEVELOPMENT & POVERTY ALLEVIATION:

- a. To work on rural and urban development projects with a people-centric approach.
- b. To ensure the inclusion of vulnerable groups – minorities, SC/ST/OBC, elderly.
- c. To work on poverty alleviation, food distribution, and housing support.
- d. To support disaster relief, emergency response, and rehabilitation.
- e. To provide community infrastructure – libraries, toilets, roads, drinking water.
- f. To promote financial literacy and awareness of government schemes.
- g. To assist in social security schemes like pensions, insurance, etc.
- h. To document community issues and advocate for development rights.
- i. To build community-based organizations and federations for empowerment.

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- j. To work with Developmental government offices, PRIs/VCDCs and local governance structures.

5.6 HEALTH AND SANITATION:

- a. To conduct health camps, awareness drives, and first-aid training.
- b. To address maternal and child health, nutrition, and immunization awareness.
- c. To promote menstrual hygiene management and sanitary product access.
- d. To support government health programs and community-based healthcare.
- e. To provide support for differently-abled persons and mental health initiatives.
- f. To advocate for access to clean drinking water and basic sanitation.
- g. To run awareness programs on communicable and non-communicable diseases.
- h. To collaborate with health professionals, ASHA workers, and health centers.
- i. To distribute health kits and facilitate emergency health support.
- j. To raise awareness on substance abuse, HIV/AIDS, and lifestyle diseases.

5.7 WOMEN AND CHILD WELFARE:

- a. To work towards women empowerment and gender equality.
- b. To provide support to widows, single mothers, and victims of abuse.
- c. To address child rights, protection from exploitation, and education.
- d. To provide counselling, legal aid, and shelter support when needed.
- e. To conduct life skills training, leadership, and income generation programs.
- f. To promote menstrual hygiene and reproductive health.
- g. To ensure equal participation of women in community leadership.
- h. To conduct awareness campaigns on domestic violence and POCSO Act.
- i. To promote girl child safety and empowerment from early age.
- j. To work with ICDS, Childline, and Women Welfare Departments.

5.8 ANIMAL HUSBANDRY, DAIRYING & FISHERIES

- a. To promote scientific livestock management for higher productivity and better animal welfare.
- b. To support dairy, goater, poultry, and other livestock activities as sustainable livelihoods.
- c. To organize animal health camps, vaccination drives, and deworming programmes.
- d. To provide training on livestock breeding, feeding, housing, and disease prevention.
- e. To promote indigenous and climate-resilient breeds suitable for local conditions.
- f. To support women and youth through livestock-based micro-enterprises and SHGs.
- g. To facilitate access to veterinary services, mobile clinics, and first-aid support in remote villages.
- h. To develop fodder banks, and basic shelter infrastructure for livestock welfare.
- i. To promote integrated farming systems linking livestock, agriculture, and fisheries.
- j. To promote sustainable and eco-friendly aquaculture practices in rural areas.
- k. To conduct training and capacity-building programmes for fish farmers.
- l. To encourage fishery-based micro-enterprises and cooperative livelihood models.
- m. To support access to quality fish seed, feed, and fish health services.
- n. To collaborate with government departments and research institutions for training, scheme implementation, and innovation in livestock and fisheries sectors.

5.9 CULTURE, LITERATURE, AND HERITAGE:

- a. To promote regional languages, literature, traditional arts, crafts, and cultural expressions. To conduct language learning camps, cultural festivals, and storytelling events.
- b. To organize cultural festivals, literary events, language learning camps, and storytelling programmes.
- c. To document, preserve, and promote local history, folk traditions, indigenous knowledge, and oral heritage.
- d. To encourage and support writers, poets, artists, performers, artisans, and cultural practitioners..
- e. To establish museums, cultural centres, libraries, archives, and heritage resource hubs. To collaborate with literary organizations and art academies.

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- f. To promote cultural exchange, and communal harmony, through arts and cultural activities.
- g. To collaborate with literary bodies, art academies, universities, and cultural institutions.
- h. To support publication, and documentation of literature, folklore, and cultural studies.
- i. To organize competitions, exhibitions, workshops, seminars, and cultural programmes.
- j. To advocate for preservation and protection of tangible and intangible cultural heritage.

5.10 YOUTH DEVELOPMENT AND SPORTS:

- a. To promote sports, physical fitness, and healthy lifestyles among youth.
- b. To organize sports tournaments, coaching camps, and community sports initiatives.
- c. To promote leadership, skill development, and volunteerism among youth.
- d. To provide career guidance, entrepreneurship support, and mentorship programmes.
- e. To engage youth in community development through clubs, and social action initiatives.
- f. To collaborate with schools, colleges, and institutions to promote sports and discipline.
- g. To promote traditional games, indigenous sports, and recreational activities.
- h. To conduct personality development, life skills, and soft skills training programmes.
- i. To encourage youth exchanges, fellowships, leadership camps, and innovation platforms.
- j. To establish youth resource centres, sports facilities, and recreational spaces for youth engagement.

5.11 LEGAL AWARENESS & AID

- a. To promote awareness of legal rights and constitutional provisions among citizens.
- b. To provide free legal aid to marginalized and economically weaker sections.
- c. To facilitate access to legal services through DLSA, lawyers, and paralegal volunteers.
- d. To support victims of domestic violence, child abuse, trafficking, and other crimes.
- e. To raise awareness on women's rights, child protection, and rights of SC/ST/OBC, minorities, and persons with disabilities.
- f. To educate citizens on land rights, labour rights, consumer laws, RTI, and civic entitlements.
- g. To conduct legal literacy camps, awareness drives, and workshops.
- h. To support formation of legal awareness clubs among youth and women.
- i. To intervene in cases of unlawful detention, exploitation, or denial of legal rights.
- j. To promote mediation and Lok Adalats for peaceful dispute resolution.
- k. To assist in documentation of legal grievances and representation before authorities.
- l. To create awareness on cyber laws, digital rights, and protection from online abuse.
- m. To advocate for stronger legal safeguards and access to justice at grassroots level.
- n. To promote legal empowerment for social justice and equitable development.

5.12 DISASTER MANAGEMENT

- a. To build community-based disaster preparedness and response systems in vulnerable areas.
- b. To organize training and capacity-building programs on disaster risk reduction, and first aid.
- c. To promote awareness on natural disasters including floods, earthquakes, fire, and industrial hazards.
- d. To conduct mock drills, and emergency response planning with community participation.
- e. To support emergency relief operations like distribution of food, water, medicine, and shelter materials.
- f. To collaborate with district and state disaster management authorities for coordinated action.
- g. To provide psychosocial support and trauma care to disaster-affected children and women.
- h. To promote resilient infrastructure and climate-adaptive practices in disaster-prone areas.
- i. To assist in post-disaster rehabilitation, reconstruction, and livelihood restoration of affected communities.
- j. To develop and disseminate IEC (Info., Education, Communication) materials on disaster preparedness.
- k. To facilitate formation of village-level disaster response teams and youth task forces.
- l. To ensure special care of persons with disabilities, elderly and other vulnerable groups during disasters.
- m. To integrate disaster risk reduction measures in all development planning and programs.

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- n. To advocate for stronger disaster policies, funding, and local resilience mechanisms through evidence-based research.

5.13 HUMAN RIGHTS

- a. To promote awareness of fundamental rights and duties enshrined in the Constitution of India.
- b. To work for protect and promote of civil, political, economic, social, and cultural rights of all.
- c. To raise awareness against all forms of discrimination, exploitation, abuse, and violence.
- d. To support victims of human rights violations through legal aid, counseling, and rehabilitation.
- e. To empower marginalized communities – including women, children, minorities, SC/ST/OBC, and persons with disabilities – to assert their rights.
- f. To conduct workshops, seminars, and campaigns on human rights in schools, colleges and communities.
- g. To collaborate with the Human Rights Commissions and other statutory bodies.
- h. To document cases of rights violations and advocate for justice and accountability.
- i. To promote child rights, women's rights, and rights of indigenous and tribal communities.
- j. To encourage formation of human rights clubs, community watchdog groups, and forums.
- k. To support refugees, internally displaced persons, and victims of trafficking and labor.
- l. To intervene in cases of custodial violence, forced eviction, and denial of basic entitlements.
- m. To promote digital rights, data privacy, and freedom of expression in the digital era.
- n. To advocate for inclusive development policies based on equity, dignity, and social justice.

5.14 MINORITY WELFARE AND INCLUSION:

- a. To promote the social, educational, and economic upliftment of religious and linguistic minority communities.
- b. To implement awareness programs on constitutional rights and safeguards for minorities.
- c. To support minority students through scholarships, coaching, and career guidance.
- d. To conduct awareness on government schemes and welfare programs meant for minorities.
- e. To facilitate skill development, self-employment training, and entrepreneurship To promote communal harmony, secular values, and cultural integration among communities.
- f. To work against discrimination, exclusion, and hate speech targeting minority groups.
- g. To support minority women through special programs on education, livelihood, and leadership.
- h. To collaborate with Minority Welfare Boards, educational institutions, and civil society for inclusive development.

5.15 ADIVASI AND TRIBAL AFFAIRS

- a. To uphold and protect the constitutional and legal rights of Adivasi (Non- Scheduled Tribe) and Tribal (Scheduled Tribe) communities.
- b. To preserve and promote adivasi and tribal culture, customs, festivals, folklore, music, and traditional lifestyle.
- c. To advocate for proper implementation of ST reservations in education, jobs, and politics.
- d. To support Adivasi and tribal youth with access to education, skill training, and higher studies.
- e. To ensure proper implementation of Forest Rights Act (FRA), Panchayats (Extension to Scheduled Areas) Act (PESA), and other tribal welfare policies.
- f. To assist Adivasi families in securing land rights, habitation certificates
- g. To raise awareness against displacement bonded labour, trafficking, and exploitation of Adivasi and other tribals.
- h. To raise awareness and educate the Adivasi community against superstitions and harmful traditional beliefs.
- i. To promote Adivasi and tribal women's leadership and participation in community development.
- j. To provide platforms for Adivasi and tribal voices in policy advocacy, media, and civic representation.
- k. To collaborate with tribal welfare departments, Bodoland Territorial Council, Kamatapur Autonomous Council, Adivasi Welfare and Development Council, and Adivasi leaders for holistic development.

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5.16 TECHNOLOGY, INNOVATION AND DIGITAL INCLUSION:

- a. To promote digital literacy and responsible technology use in all communities.
- b. To establish digital learning centers for primary digital learning and tele-education platforms.
- c. To introduce rural and semi-urban youths to coding, robotics, AI skills and basic IT skills.
- d. To bridge the digital divide in underdeveloped areas including tribal and minorities.
- e. To promote use of technology for sustainable development in all sectors.
- f. To support digital entrepreneurship, start-ups and align with Ministry of SDE.
- g. To engage youth in innovation for community solutions.
- h. To advocate for access to affordable internet and smart infrastructure.
- i. To partner with Ministry of Skill Dev. and Entrepreneurship for technology transfer and training.
- j. To implement e-governance awareness and online grievance redress systems.

The resolution was unanimously passed and approved by the house. It was further resolved that necessary legal steps be taken to amend the existing Memorandum of Association accordingly and submit it to the concerned Registrar of Societies.

Agenda 6: Exclusion of Existing Members from the Society:

The House took up the matter concerning the membership status of certain outgoing members, whose details were examined as part of the routine **membership scrutiny and governance review process**.

During the discussion, members observed that some individuals under consideration are **immediate family relations of the President**, and that certain members had earlier been associated with **management-level duties**, which could place them in a position giving rise to **actual or perceived conflicts of interest** in the functioning of the Society.

The House reflected on the need to uphold the Society's **democratic character, operational neutrality, transparency, and public credibility**. Members unanimously agreed that, although there is no adverse reflection on the personal qualifications, integrity, or intentions of the individuals concerned, the continued membership of close family members of office-bearers and management-level associates could lead to concerns regarding **influence, bias, or imbalance in decision-making**.

In order to preserve institutional trust and safeguard the integrity of internal governance, the House agreed that corrective action was necessary.

After an open and detailed discussion, during which all viewpoints were duly heard, the House reached a consensus.

Resolution Passed

After due deliberation, the House unanimously resolved as follows:

1. **That the membership of the following individuals is hereby withdrawn with immediate effect**, as their continued membership may give rise to conflicts of interest

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or perceptions of bias due to close family relationship with the President and/or prior management-level association:

Sl. No	Designation	Name	Proposer	Supporter
3	Vice President	Julifa Khatun	–	–
4	Secretary (Organization)	Khaleda Khatun	–	–
6	Assistant Secretary	Sheikh Zubaidur Rahman	–	–
8	Treasurer	Samsul Hoque	–	–
12	Executive Member	Hafizul Islam	–	–
13	Executive Member	Jahan Uddin Sk	–	–
14	Executive Member	Mozammel Hoque Sheikh	–	–

2. **That this decision is taken purely in the larger interest of transparency, neutrality, ethical governance, and institutional credibility,** and shall not be construed as reflecting adversely on the personal character or contribution of the individuals concerned.
3. **That the Secretary be and is hereby authorised and instructed to:**
 - o Update the Membership Register and all related statutory and internal records by removing the above names.
 - o Issue formal written communication to the concerned individuals, informing them of the decision along with its rationale.
 - o Ensure that this resolution is properly recorded, filed, and preserved as part of the Society's official records.
4. **That the Society shall continue to adopt such governance safeguards in future,** whenever necessary, to prevent conflicts of interest and to protect the integrity, independence, and democratic functioning of the organisation.

Agenda 7: Constitution of the Operational Management Team of the Society

The House took up the agenda relating to the **constitution of the Operational Management Team of Green Leaf Foundation, Gossaigaon** to ensure effective day-to-day administration, programme implementation, statutory compliance, and coordination with stakeholders.

The President apprised the House that, in view of the expanding scope of activities and the requirements of government departments, CSR authorities, and funding agencies, it was necessary to formally constitute and record an **Operational Staff and Management Structure**, distinct from the Governing Body and Executive Committee, for smooth and professional functioning of the Society.

The House was presented with the proposed **Operational Staff and Management structure**, including roles, responsibilities, and reporting hierarchy, as prepared in accordance with the approved organisational framework and internal policies. Members discussed the relevance

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of each position and noted that the proposed structure is need-based, functional, and aligned with project requirements.

After due discussion, the House expressed satisfaction that the proposed team would strengthen programme delivery, administrative efficiency, financial discipline, and community outreach, while remaining fully accountable to the Governing Body.

Resolution Passed:

After due deliberation, the House unanimously resolved as follows:

1. **That the Operational Management Team of Green Leaf Foundation, Gossaigaon be and is hereby constituted and approved**, as per the details placed before the House, comprising the following key positions:
 - Executive Director
 - Deputy Director / Chief Operating Officer (COO)
 - Program Director
 - Director of Development / Fundraising
 - Finance Director / CFO
 - Accounts Manager / Senior Accountant / Accounts Officer
 - Marketing/Communications Director
 - Managerial and Coordinator Staffs
 - Project Assistants
 - Administrative and Office Assistants
 - Legal Support (Office Assistant – Legal)
 - Field Workers / Mobilizers
2. That the names, addresses, approved position categories, functional roles, and reporting authorities of the Operational Staff and Management, as detailed in the annexed document titled “*Operational Staff and Management – Green Leaf Foundation, Gossaigaon*”, be and are hereby formally adopted as part of the Society’s organisational records.
3. That the Operational Management Team shall function under the overall supervision of the President and Secretary, and, where applicable, report to the Executive Director in accordance with the approved reporting hierarchy.
4. That all personnel shall be engaged on project-based or need-based arrangements, and remuneration, if any, shall be made strictly as per approved budgets, HR policy, donor guidelines, and applicable laws, through proper banking and financial documentation.
5. That the President and Secretary be and are hereby authorised jointly and severally to deploy, modify, strengthen, or rationalise the operational team as required for programme implementation, subject to availability of funds and compliance with statutory and donor requirements.
6. That this resolution, along with the annexed Operational Staff and Management details, shall form an integral part of the official records of the Society and may be submitted to the Registrar of Societies, CSR authorities, NABARD, Government departments, and other stakeholders as and when required.

The resolution was **passed unanimously** by all members present.

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Agenda 8: Miscellaneous:

Under this agenda, members discussed various operational and strategic matters, including:

- a. Planning upcoming educational and livelihood projects.
- b. Organizing workshops and campaigns to raise awareness about environmental protection.
- c. Exploring opportunities for collaborations and fundraising initiatives.
- d. Addressing any immediate concerns raised by members, such as resource management or communication improvements.
- e. Discussion about constitute the operational Management Team of the society

This session provided a platform for members to share their ideas and contribute to the society's growth. Key suggestions were recorded and assigned for follow-up action in subsequent meetings.

At last the president of the meeting has declared that the all the resolution has been passed with the consent of gathering and deliver his special and valuable speech and requesting the member of the **GREEN LEAF FOUNDATION, GOSSAIGAON** to work with the one mind and one thought to uplift the organization.

Meeting Adjournment: The meeting concluded at 3.00 PM with a vote of thanks by the newly elected Secretary, who encouraged active member participation in achieving the society's mission.

Mizamur Rahman
President

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